



ORTOLANA

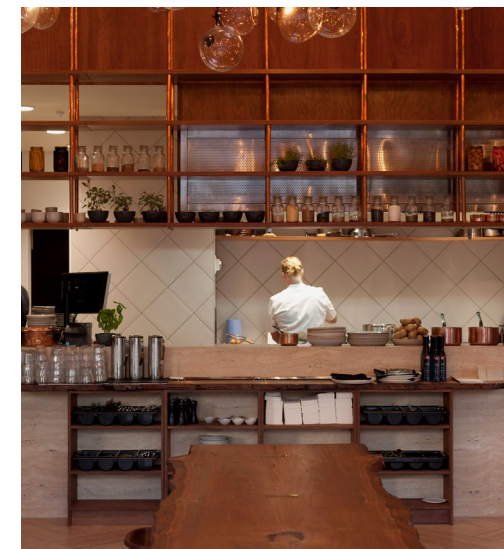
Functions & Events

For more information email events@savorgroup.co.nz or
call us on +64 9 972 0218

ORTOLANA

Set in the Pavilions at Britomart, in an elegant, sun-filled conservatory but day and nestled under a sea of gentle fairy lights by night.

Ortolana is a sophisticated, classy setting for an amazing seasonal Italian experience.



33 Tyler St
Britomart
Auckland 1010



Capacity

Cocktails & canapés	80
Seated	50

Sample Packages

For groups looking at substantial bites or walk n fork options our events team are able to help provide a bespoke menu for you.

Recommended For 1 – 1½ Hours Food Service

PACKAGE 1 \$35 per person —
please choose 4 canapés

Pre Dinner

PACKAGE 2 \$85 per person —
You will receive the below selection of canapés

Canapés

CHICKEN LIVER MOUSSE

Sage, fig, balsamic, crostini

LAMB ROULADE *Peperonata, olives*

FISH TARTARE

Cucumber textures, lemon

CAPRESE BAKED MUSSELS

GOAT CHEESE, TRUFFLE HONEY BRUSCHETTA

SAFFRON ARANCINI *Herb emulsion*

PROVENCAL GRANOLA

Tomatoes, basil, paprika

POLENTA *Capsicum salsa, almond*

Substantial Bites

PIADINA, PARMESAN & MUSHROOMS

SOURDOUGH, CHICKEN LIVER PATE & balsamic shallots

PROSCIUTTO, FIG, SCAMORZA, ROCKET PIADINA

BROCCOLI, RICOTTA & CHILLI BRUSCHETTA

PORK & BEEF MEATBALLS *Pomodoro, parmesan*



Sample menu
Subject to seasonal changes

Sample Set Menu

Three course plated set menu

\$110 per person

Starters

Choice of

MUSHROOM, PARMESAN

Herb piadina

or

CHICKEN LIVER PATE

Shallots and balsamic chutney, sourdough

or

**BEETROOT, PLUM, PECORINO, RADICCHIO,
HAZELNUT**

or

BURRATA, ORANGE, RADICCHIO, MINT

Mains

Choice of

CASARECCE

Broccoli, garlic, chilli, olives

or

MARKET FISH

Cauliflower, lemon, capers

or

CHICKEN COTOLETTA

Cabbage, almonds, goddess

or

DUCK BREAST

Parsnip, cavolo nero, red wine

**BROCCOLI, CHILLI, GARLIC
GARLIC & ROSEMARY POTATOES**

Desserts

Choice of

DARK CHOCOLATE

Orange, chilli, meringue

or

POACHED PEAR,

Financier, chantilly, star anise

or

BLUE CHEESE

Berry jam, lavosh

Bookings Form

ORTOLANA

Please read the conditions on the following page. By signing this form and returning it you are agreeing to the terms and conditions of holding your event at Ortolana.

Booking Details

FUNCTION DATE _____

COMPANY/CLIENT NAME _____

EVENT TYPE/PURPOSE _____

NUMBER OF GUESTS _____

AGREED MINIMUM SPEND _____

The minimum spend covers food and beverage charges. All other agreed costs incurred (such as extra security, DJ & AV hire etc) are additional and to be paid by the client.

START TIME _____

FINISH TIME _____

ROOM SET UP I.E. THEATRE / COCKTAIL _____

AV REQUIREMENTS _____

OTHER _____

Credit Card Details

NAME ON CARD _____

CARD NUMBER _____

CARD EXPIRY DATE _____

CARD CVV NUMBER _____

We will use this card only with your specific consent or as per the terms and conditions set out on the following page.

Contact Details

CONTACT NAME _____

MOBILE NUMBER _____

LANDLINE NUMBER _____

EMAIL ADDRESS _____

POSTAL ADDRESS _____

NAME OF LEGAL ENTITY FOR INVOICING _____

EMAIL ADDRESS FOR INVOICING _____

PURCHASE ORDER NUMBER (IF REQUIRED) _____

THE AGREEMENT HAS BEEN EXECUTED ON _____ OF _____

SIGNED FOR & ON BEHALF
OF SAVOR GROUP LTD _____

SIGNED BY (THE CLIENT) _____

The Fine Print

ORTOLANA

Confirmation

On receipt of a signed booking form we will issue you a deposit invoice for the value of the agreed minimum spend. The deposit invoice must be paid within 7 days of the invoice date. If the event date is within 7 days of the date of the deposit invoice, payment must be received within 24 hours. A booking is only confirmed once payment of your deposit has been received and funds cleared. If payment is not received, we reserve the right to cancel the booking.

Payment and costs

All pre-agreed costs for food, security, decoration hire or other ancillary services must be paid for prior to the event.

The final payment is to be made at the conclusion of the event or within 48 hours after the event (by prior arrangement). We reserve the right to charge the credit card details provided on the booking form if full payment is not made within 48 hours after the event.

Where the agreed minimum spend is not met, the balance will be recorded as a 'venue hire' charge. This charge is not refundable.

Events that exceed the agreed set times may be charged an extra \$500 plus GST per hour or part hour where applicable, only if an extension is possible.

Expenditure on food and beverage contributes to the minimum spend requirements. Expenditure on entertainment,

security, decoration or other ancillary services does not contribute to the minimum spend amount.

Ortolana accepts cash, credit card and bank transfer payments. A 2.25% surcharge will be applied to credit card transactions.

Cancellations or changes

Events cancelled with 15 days or more notice (excluding the day of the event), are eligible for a full refund of the deposit paid.

Events cancelled with 7 to 14 days notice (excluding the day of the event), will be charged a cancellation fee equal to the deposit paid.

Events cancelled with less than 7 days' notice (excluding the day of the event), will be charged the agreed 'minimum' spend.

If your event is unable to be held due to government restrictions (such as COVID-19 restrictions), we will retain your deposit until you are able to reschedule the event for a future available date. A full refund of the deposit paid is only available if the event is cancelled with 15 days or more notice as per the above conditions.

We will request your final guest numbers 7 days prior to your event. This is the number you will be charged for.

Neither the client or Savor Group Ltd (trading as Ortolana) shall be responsible to the other for any changes to the agreed event requirements should the changes be a result of any statute, governmental regulation or any act of god, fire, natural disaster, damage to the venue or other

causes beyond the reasonable control of the parties. In the event of such a force majeure, the parties shall agree to amend or cancel the Agreement and all deposits shall be refunded. Savor Group Ltd will not be liable for any damages caused as a result of cancellation.

Wet weather contingency policy

If your function or event cannot be held in the outdoor space in which it was planned due to adverse weather conditions, it will be moved to an internal area within the same venue.

Other things

Any breakage or damage caused by function guests to the premises including equipment and chattels will be on-charged to the client.

We comply with all New Zealand regulations regarding intoxication and guest safety and we want all your guests to have a great time.

We will liaise with you if we feel guest behaviour is of concern.

Our wine list and menus change from time to time. If any item you have chosen becomes unavailable or changes price we will assist you to select an alternative.

Only food and beverage purchased at Ortolana may be consumed at Ortolana and such food and beverage must not be removed from the premises.

Decorations not supplied by Ortolana or one of our partners must be approved by the Function Coordinator prior to the day of the event.

Dietary requirements and allergies must be advised directly to the Function Coordinator no less than 2 weeks prior to the event date with guest name and severity of requirement. The Ortolana kitchen and equipment used within may contain traces of nuts, egg, dairy, gluten, and other known allergens. Although all care is taken to ensure these items are contained, we cannot guarantee that all dietary requirements will be met. Whilst we understand the serious implications of reactions to allergens and will endeavour not to cross contaminate food, Ortolana will not accept responsibility or liability for an adverse reaction to our food by any guest.

Food and beverage selection needs to be finalised 7 days prior to the date of your event. We cannot guarantee selections made with less than 7 days notice.

BY SIGNING BELOW, YOU AGREE TO THE ABOVE TS & CS

SIGNED BY _____

DATE _____